

## SHORT QUOTATION NOTICE

Sealed quotations are invited from reputed and experienced companies/firms/agency/individuals for providing services of taxi vehicle on hired basis for the use of Project Implementation Unit of Rebuild Kerala Initiative Kottayam and Thrissur for a period of One year or till the department acquires a new vehicle, whichever is earlier. Requirements are as follows:

Description of Services	Type of vehicle	Quantity	Place of service delivery
Hired Vehicle on Yearly basis	5 seater A/C Sedan Vehicle (Maruti Suzuki Dzire/Mahindra Verito/Toyota Etios/Tata Tigor or equivalent)	2 (Two)	Thrissur, Kottayam

The vehicle to be provided should satisfy the following conditions.

- 1) The vehicle should be of 2017 or later model and should be in good running condition.
- 2) The rate should be quoted for 1500 km per month, including the wage of driver, fuel charges, repair and maintenance cost etc. Rate for excess kilometre over and above the minimum of 1500 km per month should also be quoted. The excess kilometre will be calculated at quarterly basis. No additional amount will be paid for hike in the price of fuel or increase in the rate of taxes or any other charges. In case of situations like Total/partial lockdown in which movement of men and machinery were banned, as arised recently in the time of COVID -19, remuneration to the driver were only be sanctioned. The remuneration at that time frame is that of a daily waged driver as stated in the Government orders issued by Finance (Expenditure) department.
- 3) The Project Implementation Units were headquartered at Kottayam and Thrissur. However the service of the vehicle shall be required to be provided at any location in Kerala as and when required.
- 4) The vehicles shall be comprehensively insured (including third party insurance) at the cost of the contractor against all risks and the policy of insurance should be in force at all times during the contract period.



- 5) The vehicle that is intended to be supplied should be registered in the name of the bidder only.
- 6) The vehicles should have Tourist permit.
- 7) The vehicles should be provided with driver on all days in a month at any time as and when required.
- 8) The driver engaged for running the vehicle should have minimum 3 years of experience. He should be able to communicate in English and Malayalam. He should obey all the instructions given by the officers and should behave politely and courteously with the persons travelling in the vehicle.
- 9) The quotations should be accompanied by an FMD for an amount of Rs 6750 - in the form of a fixed deposit receipt, from a nationalized scheduled bank, pledged to Project Director, Project Management Unit, Rebuild Kerala Initiative, Trivandrum
- 10) The companies/firms/agency/individuals submitting the quotations should possess a valid GST registration and PAN Card.
- 11) Other terms and conditions if any required will be included at the time of executing the agreement.

Interested companies/firms/agency/individuals shall submit the quotations to The Project Director, Project Management Unit Rebuild Kerala Initiative, 4<sup>th</sup> floor, C Block, Saphalyam Complex, Palayam, Thiruvananthapuram-34, on or before 01/10/2020 3PM. The quotations shall be opened at 4PM on 1/10/2020 in the presence of the quotationers or their representatives if any.

The Project Director/Project Management Unit shall have the right to reject any quotation or all the quotations without citing any reasons whatsoever.

S/d

PROJECT DIRECTOR

To:

1) Notice board,

2) I&PR(Web and new media) Department for publishing the notice in Government Website and Newspapers Kerala Kaumudi and Deshabhimani Thiruvananthapuram edition.

3) Stock File

