GOVERNMENT OF KERALA

Public Works Department

NOTIFICATION


S. R. O. No. 56/2013.—In exercise of the powers conferred by section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012) the Government of Kerala hereby notify the services in Public Works Department that will be rendered to public and the details of designated officers, stipulated time limit, the first appellate authority and the second appellate authority in respect of Public Works Department, as specified below in Schedule, namely:—
**Schedule**

Name of Department: Public Works Department.

Application form in the required format is available on the following website of the Department:

celdts@pwd.kerala.gov.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Activity</th>
<th>Service</th>
<th>Documents to be attached with the application form</th>
<th>Stipulated Time Limit</th>
<th>Designated Officer</th>
<th>First Appellate Authority</th>
<th>Second Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A) Attesting of plan and estimate for Private Buildings</td>
<td></td>
<td>3 copies of plan and estimate duly signed by the owner and approved by the concerned local body</td>
<td></td>
<td>Executive Engineer of concerned Engineer (Building)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B) Fixation of rent for private buildings hired for Government purpose</td>
<td></td>
<td>Age Certificate issued by the local body</td>
<td></td>
<td>Executive Engineer of concerned Engineer (Building)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Land Value</td>
<td></td>
<td>Certificate issued by the revenue Department</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non availability of certificate from the Assistant Executive Engineer (Buildings) of concerned Taluk</td>
<td></td>
<td>Duly filled proforma for rent fixation signed by the</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By order of the Governor,

T. O. Sooraj,
Secretary to Government.

**Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport.)

Section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012) empowers the Government to notify the services in each Department that will be rendered to public and the details of designated officers, stipulated time limit, first appellate authority and second appellate authority. Accordingly, the Government have decided to notify the same.

The notification is intended to achieve the above object.
Name of Department: Public Works Department.

Application form in the required format is available on the following website of the Department:

cebldts@pwd.kerala.gov.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Activity</th>
<th>Service</th>
<th>Documents to be attached with the application form</th>
<th>Stipulated Time Limit</th>
<th>Designated Officer</th>
<th>First Appellate Authority</th>
<th>Second Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Attesting of plan and estimate for Private Buildings</td>
<td>3 copies of plan and estimate duly signed by the concerned Engineer (Building) and approved by the concerned local body</td>
<td>45 days</td>
<td>Executive Superintendent Engineer</td>
<td>Age Certificate issued by the local body</td>
<td>Executive Superintendent Engineer (Building)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Fixation of rent for private buildings hired for Government purpose</td>
<td>Age Certificate</td>
<td>45 days</td>
<td>Executive Superintendent Engineer (Building)</td>
<td>Executive Superintendent Engineer (Building)</td>
<td>Age Certificate issued by the concerned local body</td>
<td></td>
</tr>
</tbody>
</table>

Land Value
Certificate issued by the revenue Department
Non availability Certificate from the Assistant Executive Engineer (Buildings) of concerned Taluk
Duly filled proforma for rent fixation signed by the

occupying officer showing the date from which rent is to be fixed along with the request of owner for fixation/revision

3 Valuation of structures undertaken for Government purpose specifying purpose of valuation

45 Executive Superintendent Engineer (Building) division (Circle)

By order of the Governor,
T. O. Sooraj,
Secretary to Government.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

Section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012) empowers the Government to notify the services in each Department that will be rendered to public and the details of designated officers, stipulated time limit, first appellate authority and second appellate authority. Accordingly, the Government have decided to notify the same.

The notification is intended to achieve the above object.