

File No.ARCDA/1614/2019-B2

The Directorate of Archaeology,
Sundaravilasam Palace,
Fort. P.O,
Thiruvananthapuram -23
Phone:0471 2577 465
Mail:dirarch@gmail.com

QUOTATION NOTICE

Quotation Notice No.:ARCDA/1614/2019-B2

Date: **13/02/2020**

Item	Supply of 2 number of Portable billing machine
Due date and time of receipt of quotation	24 th February, 2020, Thursday ^{Monday} 1 pm ¹¹ By
Date and time of opening of quotation	24 th February, 2020, 3 pm

Sealed quotations are invited by the Director of Archaeology, Government of Kerala for the supply of the above item with installation and training with the following conditions for use in the Department of Archaeology, Government of Kerala.

CONDITIONS

1) The item is Two number of identical Portable Billing Machine with the following features

A) Mandatory features

- a) Display of the item should be LCD
- b) Battery should be included in the instrument
- c) The item should have option for transfer of data from and to Computer
- d) The item should have option for transfer of data from and to USB Pen drive
- e) The item should have option for generating daily, monthly and yearly reports
- f) The item should have option for generating reports for a specific period between two specific dates
- g) The print should be 3" width
- h) The item should have capacity to print minimum 1500 bills/day
- i) The minimum printing speed will be 60mm/sec

- j) There should be short cut keys in the machine
- k) There will be warranty of minimum 6 months for the item.
- l) The item should have option for changing input data ie., the price etc.
- m) The item should have facility of password protection for changing input data
- n) The item should have facility of password protection for generating periodic reports
- o) The item should be easily Portable.

B) Preferential Features

Machines having following features will be given preference

- a) ISI certification
- b) capable of printing tickets in Malayalam

2) Installation Requirements

After supply of the machine, the supplier should enter the current requirements of inputs suggested by the Director in the machine and print tickets as a test/demo.

3) Training requirements

Training will be given by the firm for using the product including changing of input items, changing of password etc

- 4) Intending tenderer may submit the quotation in their own papers.
- 5) The sealed envelope containing the quotation should bear the Superscription "Quotation for Supply of Portable Billing machine" and should be addressed to the Director, Directorate of Archaeology, Sundaravilasam Palace, Fort. P.O, Thiruvananthapuram-23.
- 6) Last date and time of receipt of quotation is 1 pm on 24 th February, 2020, ^{Monday} ~~Thursday~~ _{Monday}
- 7) Any quotation received after the above time will not be accepted.
- 8) The quotations will be opened at the Directorate of Archaeology at 3 00 P.M on the same day ie. 24 th February, 2020
- 9) purchase will be effected based on the recommendations of a Purchase Committee duly constituted for the above purpose, but the decision of the Director in this regard will be final.
- 10) The item should be supplied along with the user manual if any, warranty card/certification etc. and the installation and training services stated in condition no. 2 and 3 above should be given within 7 days on receipt of supply order.

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- 11) The rate quoted shall include all taxes and duties except GST.
- 12) The bidder should have valid GST registration.
- 13) The rate will have to remain for a period of three months from the date of quotation.
- 14) The rates quoted should be for delivery of the articles and services at the Directorate of Archaeology in the address mentioned in this quotation notice.
- 15) Acceptance of the quotation constitutes a concluded contract for the supply of the item along with the services as per the features and conditions mentioned in this quotation notice.
- 16) Withdrawal from the quotation after it is accepted or failure to supply within the specified time or according to specifications will entail cancellation of the order and purchases being made at the offerer's expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event, the Government reserves also the right to remove the defaulter's name from the list of Government supplies permanently or for a specified number of years.
- 17) Samples should be made available at the cost of the offerer, if called for by the Director.
- 18) No representation for enhancement of price will be considered.
- 19) Any attempt on the part of tenderer or their agents to influence the officers concerned in their favour will disqualify the tender.
- 20) The payment will be made for the total quoted rate plus applicable GST directly to the Bank account of the supplier within 7 working days from the date production of statutory bill after satisfactory receipt of the product with the required services.
- 21) The supplier should make available in written the bank account details(name of account holder, Account no., name of Bank, Branch and IFSC) for effecting payment for the supply and services in the bill or in a separate letter.
- 22) The Director of Archaeology have the right to cancel the quotation notice and also have the right to reject any of the quotation before issuing of supply order without furnishing any reason to the tenderer.

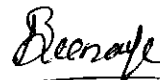
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23) Any changes in the features of the machine or services required or conditions of quotation will be published in the website www.kerala.gov.in before 2 pm on 17th, February, 2020 and the offerer should verify the website for any such changes before submitting the quotation or for modifying the quotation already submitted.

Any queries in the matter can be cleared free of cost from the following address in direct or through phone. The last date and time of such queries should be 2 pm on 18 th, February, 2020

Address: The Director, The Directorate of Archaeology, Sundaravilasam Palace, Fort. P.O, Thiruvananthapuram

Phone no.-0471 2577 465



For Director