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GOVERNMENT OF KERALA

No.RKI-2/30/2020-PLGEA
 Department

Planning and Economic Affairs(RKI)

Thiruvananthapuram,

25/11/2020

SHORT NOTICE QUOTATION

Sealed quotations are invited from reputed and experienced companies/firms/ agency/individuals for providing services of taxi vehicle on hired basis for the use of Rebuild Kerala Initiative Secretariat under Planning and Economic Affairs Department, Government of Kerala for a period of one year from the date of contract or till the department acquires a new vehicle, whichever is earlier. Requirements are as follows.

Description of Services	Type of Vehicle(AC)	Quantity	Place of Service Delivery
Hired vehicle with driver on monthly basis	Tata Tigor/ Swift Dezire/ Honda Amaze/ Toyota Etios/ Maruthi Suzuki Ciaz or equivalent.	1	Thiruvananthapuram

The vehicle to be provided should satisfy the following conditions

- 1) The vehicle should be of 2019 or recent model, and should be in good running condition.
- 2) The rate should be quoted for 1500 Km/month including the wage of driver, fuel charges, repair/maintenance cost etc. Rate for excess kilometer and above the minimum 1500 Km/month also should be quoted. The excess Km will be calculated at quarterly basis. No additional amount will be paid including due to the hike in the price of fuel or increase in the rate of taxi or other charges applicable.
- 3) The RKI secretariat is headquartered at Thiruvananthapuram; however the service shall be required to be provided at any location in Kerala as and when required.
- 4) The vehicle should be comprehensively insured (including third party insurance) at the cost of the contractor against all risks and the policy of insurance should be in force at all times during the contract period.
- 5) The vehicle should have tourist permit.
- 6) The vehicle should be provided with driver on all days in a month at any time, as and when required.
- 7) The driver engaged for running the vehicle should have minimum three years experience. He should be able to communicate both in English and Malayalam. He should obey the instructions given by the authorized officers of RKI Secretariat, and should behave politely and courteously with the persons

I/4210269/2020

traveling in the vehicle and should not possess any criminal antecedents.

8) Other terms and conditions, if any required, will be included at the time of executing the agreement.

Interested companies/firms/agency/individuals shall submit the quotations to Planning and Economic Affairs Department, 1st Floor Calsar Heather Tower, Punnen Road, Near Govt.Secretariat -695001 on or before 4 PM on 11/12/2020. The quotations will be opened at 3 PM on 21/12/2020 in the presence of the questioners or their representatives, if any.

The Planning and Economic Affairs (RKI) Department shall have the right to reject any quotation or all the quotations with out citing any reasons whatsoever.

Sd/-
K SUNILKUMAR

JOINT SECRETARY

1) Notice Board of RKI Secretariat.

2) T&PR (Web & New Media) Department (for publishing the notice in Government website).

3) e-mail to reputed companies/firms/agency/individuals providing taxi/lease services.