

Proforma

GENERAL EDUCATION (SPORTS & YOUTH AFFAIRS) DEPARTMENT

SI No	Name of Officer with Designation	Designated post	Telephone No	Subject matter dealt with
1.	Sri.Sayan Chatterjee Principal Secretary	Appellate Authority	2321572 2518059	Papers on the Directorate of Sports & Youth Affairs, Kerala State Sports Authority & Kerala State Youth Welfare Board.
2.	Sri.S.Vijaya Kumar Deputy Secretary	Public Information Officer	2518062	Papers on the Directorate of Sports & Youth Affairs, Kerala State Sports Authority, Kerala Youth Welfare Board & Kerala Aviation Training Centre.
3.	Smt. K.Nalina Kumari Under Secretary	Assistant Public Information Officer	2518565	Papers on the Directorate of Sports & Youth Affairs, Kerala State Sports Authority, Kerala State Youth Welfare Board & Kerala Aviation Training Centre.

Note on implementation of Right to Information Act

Sports & Youth Affairs Department

In compliance of the direction at para 3 of G.O (P) No.367/05/GAD dated 10.10.2005 for implementation of the right to Information Act 2005, the following details are furnished below: -

- i) The General Education (Sports & Youth Affairs) Department deals with the subjects mentioned in para XI B of first schedule of Part II of Rules of Business of Govt. of Kerala, including amongst others, items related to erstwhile Kerala State Sports Council (with amendment of Sports Act as per Ordinance 29/05 being reorganized as Kerala State Sports Authority, Directorate of Sports & Youth Affairs, Kerala State Youth Welfare Board and Kerala Aviation Training Centre. The Sports projects such as Construction of Stadiums, Sports Complexes, Swimming pools, Sports Hostels, laying of Synthetic Track in the selected stadiums etc which are run/implemented by the erstwhile Kerala State Sports Council and the Directorate of Sports & Youth Affairs are being processed by this department. The projects sanctioned by Government of India under 50% Centrally Sponsored Schemes for Sports & Youth / Affairs are also being processed (The 50% Centrally Sponsored Schemes of Govt. of India have been stopped with effect from 1.4.05) Department also deals with various kinds of petitions from Sports persons, Sports organizations and Youth Organizations including requests for help under the schemes in Govt. of India Compendium on schemes for Youth & Sports.
- ii) Pension for indigent Circus artists are being sanctioned at Government level after recommendation of the State level Circus Pension Committee meetings.
- iii) The items on Youth Affairs such as programmes aimed at development of youth activities and Youth Welfare including Youth Festival, Organization of Youth Clubs, National Physical Efficiency Drive etc. which are implemented by the Kerala State Youth Welfare Board are being processed in this department.
- iv) The papers relating to the Kerala Aviation Training Centre are also dealt with in this department.
- v) The power and duties of the Officers and employees of the department are as prescribed in paras 6,8,9,10,12,13,14 & 17 respectively of Chapter I in the Kerala Secretariat Office Manual, in respect of the Secretary, Deputy Secretary, Under Secretary, Section Officer, Assistants and the Confidential Assistants and Typists and Peons respectively and Part I, and para XI B of first schedule of Part II of Rules of Business and as per other Secretariat Instructions.

- vi) Department holds correspondence and stock files and files related to subjects mentioned in para one and some Registers as per Secretariat Manuals, copies of relevant Acts, some Rules and Regulations, relevant Memorandum and Articles of Association, copies of G.O.s and office orders and Government of India Compendium on Schemes.