CHECK LIST
New Registration

Name of Applicant: …….…….

Chassis Number: …….

1. Whether a Register Number is reserved for your vehicle Yes No
   If yes,
   a. the Number ……..
   b. Attach Reservation proceedings

2. Fess Remittance receipt for Rs. ----------
3. Tax paid amount for NTVs …… ……..... and purchase bill
4. Temporary Registration / Form 19
5. Duly filled and signed application in Form 20
6. Sales Certificate in Form 21
7. Form 22 Initial Roadworthiness certificate from the manufacturer
8. Form 22 A, if the body of the vehicle is fabricated locally. And weighment certificate
9. Measurement certificate with neat sketch for transport vehicle
10. Insurance Certificate
11. Pencil Print of Chassis Number
12. Address Proof

(Attested copy of Ration Card/ Election ID Card / Passport / school certificate/ nativity certificate)

Points to Remember.

If a registration number is reserved, the sanction proceedings should be attached on the top of the application, just below this checklist. Otherwise an ordinary number will be allotted by the computer,

Application should be submitted before the Registering Authority under whose jurisdiction the applicant resides or having place of business.

If the body of the vehicle is built locally, it shall be strictly in accordance with the Rules. Structural alterations if any such as extension of body beyond the chassis etc will be rejected.

This check list must be stapled on the top of the application

Signature of the applicant with date

I have verified all the documents along with the checklist and found correct.

Allotted Number ……..

Signature of the Inspecting Officer
With date and seal