

Yojana Bhavan, Sansad Marg,
New Delhi, 27th January, 2010.

002371

FEB 2010
To

371

All Central Government Departments / State Governments/ UT Administrations/ Universities/ Recognized Research Institutions/ Public Undertakings/Autonomous Organisations.

Sub:- Recruitment to the post of Joint Adviser (Minerals) in the Planning Commission in the Pay Band: 4 of Rs.37400-67000 + 8700 (Grade Pay) on Promotion/ Deputation (including short-term contract) basis.

Sir,

Planning Commission requires services of a suitable Officer for appointment to the post of Joint Adviser (Minerals) to be filled by composite method i.e. "Promotion/ Deputation (including short-term contract)" basis. Selection for the post will be made by UPSC.

2. Officers working under the Central / State Governments / UT Administrations/ Universities/ Recognised Research Institutions/ Public Undertakings holding analogous posts on regular basis or with 5 years' regular service in posts in the pre-revised scale of pay of Rs.12000-375-16500 [Now revised to Rs.15600-39100 + 7600 (Grade Pay)] or equivalent including the Departmental Deputy Advisers of the Planning Commission with 5 years service in the grade rendered after appointment thereto on a regular basis who have the EQs as under would be considered together :-

ESSENTIAL:

- (i) Masters' Degree in Geology/Applied Geology or Degree in Mining Engineering/Mineral Engineering/ Metallurgical Engineering from a recognised University or equivalent.
- (ii) 12 years' experience in research/development/planning/ execution of projects/ programmes in the exploitation and utilization of mineral resources covering ferrous, non-ferrous, industrial minerals, coal, lignite, manufacture and processing of metals, etc.

DESIRABLE:

- (i) Doctorate Degree in Geology/Applied Geology or Masters' Degree in Mining Engineering/ Mineral Engineering/Metallurgical Engineering or Master's Degree in Business Administration.
- (ii) Knowledge of problems related to exploitation, conservation technology, environment management and control, trade and infrastructure development as applied to minerals, mineral-based industries and metallurgical industries.
- (iii) Experience of techno-economic evaluation of feasibility studies or detailed project reports.
- (iv) Familiarity with principles and/or policies of industrial licensing, foreign investment, collaboration, etc.

If a Departmental Deputy Adviser of the Planning Commission is recommended by the UPSC for appointment to any post, it will be treated as having been filled up by Promotion and in case an outsider candidate is recommended by the UPSC, the post will be offered on Deputation basis for a specific period not exceeding five years.

Details of the vacancy both in Hindi and English are available on Planning Commission website, i.e. "<http://www.planningcommission.gov.in>" under the link "Appointment/Jobs". Interested applicants may download the circular as well as the Application Proforma from our website.

4050/10-26/4/01/10/plg

may be transferred to P&RD for necessary action

plgB&C Dept
24.2.10

[Signature]

4. Ministries/ Departments of the Central Govt./ State Governments/ UT Administrations/Universities/Recognised Research Institutions/Public Undertakings are requested to bring the vacancy to the notice of the Officers working under their charge.

5. Applications/Curriculum Vitae (two copies) for the post duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf in the proforma alongwith the following documents in respect of eligible candidates who can be spared for taking up the assignment within one month from the date of intimation about selection may please be forwarded to the undersigned,:

- (i) Cadre Clearance/Specific No Objection.
- (ii) Up-to-date Confidential Report Dossier of the candidate or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (iii) Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India;
- (iv) Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
- (v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (PC), as the case may be.

Application Proforma & Format of IC, VC & PC may please be downloaded from the Planning Commission's website and also the same will be published in the Employment News.

It may please be noted that it would not be possible to entertain the application if it is not accompanied with the above documents. It is also informed that the curriculum vitae (CV) duly supported by documents will be assessed by the Selection Committee for appointment to post on deputation basis.

6. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment news.

7. Applicants should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the proforma should be left blank. Wherever information is "Not Applicable" or "Nil", it may please be so stated. Only complete applications (Two Copies) received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered.

Yours faithfully,
S. Kesava Iyer
(S. KESAVA IYER)

Under Secretary to the Govt. of India
Tele. 23096531

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Copy forwarded to:-

- 1. PS to Adviser (Admn.) and Adviser (Minerals), Planning Commission.
- 2. All Deputy Advisers of the Planning Commission who have completed/ will complete 5 years regular service in the grade as on cut off date of eligibility specified in the Annexure and possess the essential qualifications and experience for the post may complete the proforma and send it (in duplicate) to the undersigned.
- 3. Shri Sher Singh, Deputy Adviser (C&I), Planning Commission - with the request to get the circular/advertisement put in the Planning Commission's website. This has the approval of Adviser (Admn.). Circular/Advt. both in Hindi & English is sent through E-mail at plancom@nic.in.
- 4. Notice Board.

no. 2271 / B1 / 2010 / P/1

P/1 & EA (B) Dept.

may be transferred to P/1 & EA (D) Dept for n/a.

[Signature]
Section Officer